



**PATERSON DIOCESAN CENTER**

777 VALLEY ROAD  
CLIFTON, NEW JERSEY 07013  
973 - 777 - 8818

**DISCLOSURE AND CONSENT**

As part of the employment/volunteer service ("Service") process, The Diocese of Paterson, including any of its parishes, schools, agencies or affiliates (the "Diocese"), will obtain a consumer report, which I understand may include information regarding my character, general reputation, personal characteristics, or mode of living. I also understand if my application for Service is granted, the Diocese may obtain further information through subsequent investigations by such an agency so as to update, renew or extend my Service.

During the application process and at any time during the tenure of my Service with the Diocese, I hereby authorize ChoicePoint WorkPlace Solutions Inc., on behalf of The Diocese to procure a consumer report which I understand may include information regarding my character, general reputation, personal characteristics, or mode of living. This report may be compiled with information from credit bureaus, courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living.

I also understand that before I am denied Service, promotion or other Service related opportunity, based, in whole or part, on information obtained in the consumer report, I will be provided a copy of the report and a description in writing of my rights under the Fair Credit Reporting Act. I understand if I disagree with the accuracy of any information in the report, I must notify the Diocese within five business days of my receipt of the report. If I notify the Diocese within five business days of the receipt of the report that I am challenging information in the report, the Diocese, will not make a final decision on my Service status until after I have had a reasonable opportunity to address the information contained in the report.

I hereby consent to this investigation and authorize the Diocese to procure a consumer report on my background as stated above from a consumer reporting agency. In order to verify my identity for purposes of the background investigation I am voluntarily releasing my date of birth for my own benefit and fully understand that age is not a consideration of my Service.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name: \_\_\_\_\_

Name Suffix (Jr. Sr. III, etc.) \_\_\_\_\_ Other Names Known By (e.g. Maiden name): \_\_\_\_\_

Sex: F \_\_\_ M \_\_\_ SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth (MM/DD/YYYY): \_\_\_\_\_

House # \_\_\_\_\_ Street Name: \_\_\_\_\_ Apt #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** Info requested in **BOLD** is mandatory. Providing the additional information as applicable will help maximize the likelihood of an accurate record search.